



LOCAL YOUTH CORNER CAMEROON

P. O. Box 185 - C106, Yaoundé, Cameroon

Tel: (+237) 222313920,650906256

E-mail: info@lovocameroon.org ;

Website: www.lovocameroon.org

REG N° 000850/RDA/J06/BAPP

Motto: Working Together for a Common Good and a Peaceful

JOB DESCRIPTION

Job Title	Research Fellow/ specialist(Consultant)
Reports to	National Programme Manager
Job location	Yaounde, Cameroon
Start Date	November 2023
Contract Duration	6 months renewable
About the Organization	
<p>Local Youth Corner Cameroon is a national, non-profit, youth-led non-governmental organization created in 2002 with the focus of working with youth to promote youth empowerment, inclusion and participation in policy making and development process. LOYOC seeks to build peace and conflict prevention, prevent youth radicalism and violent extremism through training, peer-to-peer education, sports, policy recommendations, and research, etc, and create an enabling environment for young people to exercise their full potential. As a youth-led organization, we apply a Positive Youth Development Approach that strengthens the assets/skills, sense of agency, opportunities for contributions, and the enabling environment for youth.</p> <p>The organization currently has 4 operational offices with headquarters in Yaoundé. With the need to recruit visionary and passionate young peace builders to push the organization's vision and with LOYOC being an equal opportunity employer, we are currently looking for dedicated youths who are ready to not only share our goals but grow as well with the team.</p>	
Job Purpose	
<p>The overall objective of this assignment is to capture and develop knowledge for the amplify project. As part of the assignment, He / She will develop policy briefs and articles in line with the progress as well as to support the team of consultants for the base line.</p>	
Duties and Responsibilities	
<p>The consultant will be responsible for the following deliverables:</p> <p>Deliverable 1:</p> <p>Identify and analyse in a report the existing internal systems for knowledge collection, including through revisiting some of the previous knowledge management practices and conducting thorough assessment of what worked and what did not work and reinvigorating the best aspects of:</p> <ul style="list-style-type: none">• Community of practice;• Success stories and lessons learned notes;• Action reflections;• Other reports, etc.	

Deliverable 2:

Propose a strategy to strategically engage with key partners and tap into relevant best practices and scan the horizon for:

- External knowledge management best practices, tapping into external knowledge pools and bring those insights into the project;
- Meaningful impact metrics that can bear on knowledge management work in order to measure the impact of our engagement and outreach efforts for reporting purposes.
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Deliverable 3:

Prepare a knowledge management road map.

- Applying networked knowledge creation concept to knowledge management with the focus on connecting people, sharing capabilities and creating new knowledge;
- Ensuring active participation and engagement of project leaders in the design and maintenance of knowledge management processes ;
- Focusing more attention on quality assurance, strengthening linkages to the project’s strategic advocacy goals, more effective dissemination, and impact monitoring;
- Identifying several key knowledge partnership opportunities with selected knowledge management leaders with the potential to connect the project and LOYOC to top-notch expertise;
- Elaborating specific recommendations for the operation of LOYOC’s knowledge management system at regional level by taking into account best practices, and reflecting on the latest knowledge management trends.

Travel requirements
This position is based in Yaounde, with regular travel to the 10 regions of Cameroon.

SKILLS & COMPETENCIES
<p>Competencies</p> <p>Working with People: The ability to respect the views and contributions of other team members; shows empathy, listens, supports; consults others and shares information and expertise, builds team spirit and adapts to the team.</p> <p>Flexibility: The ability to adapt to changing circumstances and priorities, to tolerate ambiguity, to adapt personal style to different people and situations.</p> <p>Drive for Results and Efficiency: The ability to set quality standards, monitor and maintain quality of work, and set goals to achieve continuous improvement.</p> <p>Relationship Management: The ability to manage interactions, to provide service and to support the organization while building an effective internal and external network.</p> <p>Consultation: The ability to provide guidance to organizational stakeholders while applying creative problem-solving to address business needs.</p> <p>Leadership and Navigation: The ability to manage and contribute to initiatives and processes within the organization while making progress toward change and continuous improvement.</p>

Communication: The ability to effectively exchange information with others, to effectively deliver critical information, to gather information and communicate with others.

Global and Cultural Effectiveness: The ability to value and consider the perspectives and backgrounds of all parties and be able to work cross-culturally.

Ethical Practice: The ability to integrate Search vision, mission and core values, integrity and accountability throughout all organizational and business practices.

Critical Evaluation: The ability to interpret information to make business decisions and recommendations based on keen analysis, best practices and an understanding of preferred outcomes.

Business Acumen: The ability to understand and apply information to contribute to the organization's strategic plan.

Developing others: The ability to provide support to enhance performance and professional growth.

- Master's degree in development economics, business administration, social sciences or other fields related to the scope of the assignment.

Experience

- At least 5 years of proven knowledge management or technical advisory experience in knowledge management. Consulting assignments are applicable;
- Proven experience in developing knowledge partnerships.

Language

- Excellent report writing skills in English and French.
- Can communicate in English and French fluently.

Interested applicants meeting the above requirements should submit the following;

1. A Cover Letter
2. A Resume

via email to **recruitment@loyocameroon.org**; addressed to the Human Resource Officer, Local Youth Corner Cameroon not later than the **27th of September 2023**.